

New Kindergarten Student Registration

2021-22: Current CJ Preschoolers

This process works best from a larger screen (laptop, desktop, tablet). Smartphones are challenging.

Step 1. Login to Parent Portal: <https://sis.cj.k12.mo.us/CJ360/apphost/TylerSis#/parent>

Your User Name is your email address. If you have forgotten your password, just click the [Forgot Parent Password](#) link at the login page and a password reset will be sent to your email address.

Step 2. Click on the View hyperlink in the message banner “Online Registration Must Be Completed”

! Online Registration must be completed for 2021-22 [View](#)

Step 3. Select “**EDIT**” beside the first item “Welcome to Kindergarten” to begin the Registration process. As you move through the family forms, confirm that all of your information is still correct. On the forms for your new K student, provide all needed information.

Click the “**I have completed this form...**” box at the bottom of each page and then select Next.

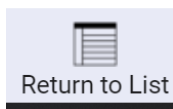
At anytime you may “Return to List” or navigate back or forward in the forms by using the arrow buttons at the bottom.

Note: You may add Non-resident Parents, and Emergency Contacts through this system, “Add Household”, or “Add Contact” button at the bottom of the appropriate page.

Step 4. Click the “Return to List” icon when you seem to be finished. Make sure all of the forms are showing “Complete” on the main registration page and the “Submit Forms” option will appear. **Choose “OK”.**

Important step! You must see that all forms are marked “Complete” under status and click “OK” on this screen or the school will not receive any notice of the online submission.

Step 5. A message of “Congratulations” will appear if the submission was successful.



Return to List

Steps 4 & 5 must be complete or school will not receive!

Submit Forms?

All forms are marked complete but have not yet been submitted to the schools.

Do you want to submit the forms now?



Congratulations!

Your forms have been successfully submitted.

The forms will now be reviewed by the school district. If any changes need to be made, you will receive an email letting you know. Otherwise, you will receive an email telling you the forms have been accepted and the process is complete.

Thank you for using Online Registration.



Call 417-649-7045 or 417-649-5755 if more assistance is needed. You are now finished with the online portion of the registration for your incoming Kindergarten student. The next step will include a mailing from our K-1 building regarding further steps necessary to complete the enrollment.